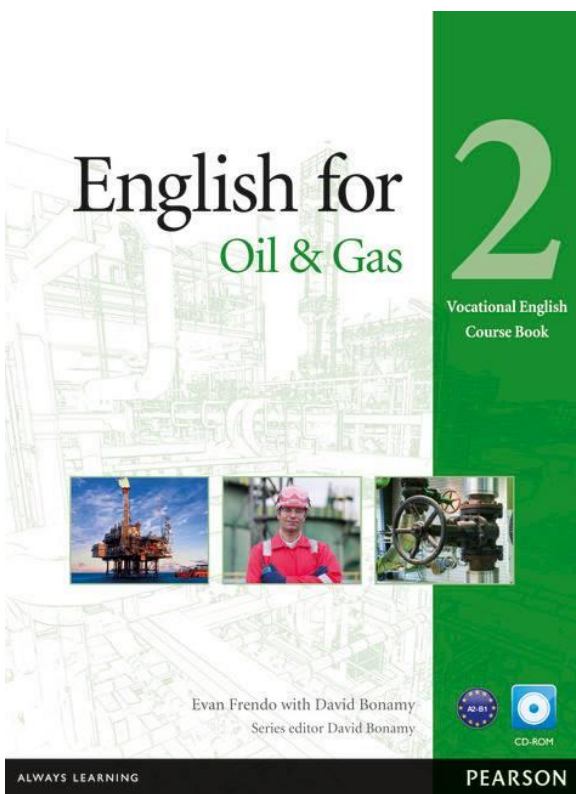


ENGLISH FOR OIL & GAS



MODULES:

What is the Oil and Gas industry?

Describing your job, describing and defining what the oil and gas industry is, describing various roles in the oil and gas industry, asking and answering questions about the oil and gas industry. (3 Hours)

Oil and Gas Terminology.

Definitions, phrases, idioms and acronyms. Learn key English terms for use in everyday business situations in the oil and gas industry. Practice pronunciation and intonation when speaking. (4 Hours)

Interaction. Relaying information to a business client, negotiating with mineral lessors, describing drilling techniques to a business client or mineral lessor, describing day to day operations of a project, negotiating mineral leases, describing production, discussing payment options, informal conversation. (6 Hours)



Drilling. Describing and discussing drilling techniques with mineral lessors, and employees. (2 Hours)

Distribution. Negotiating with a distributor, discussing pricing with a distributor, discussing delivery methods and payment for delivery. (3 Hours)

Sales. Negotiating for intercontinental and international trade, presenting sales figures, describing graphs, giving an effective sales presentation, discussing competitors, presenting and discussing royalties. (3 Hours)

Environmental Issues. Discussing environmental and social impact of the oil and gas industry, talking about safety and health impacts, explaining disposal of waste water after use in drilling, explaining preventative measures taken in the oil and gas industry. (3 Hours)

Case Study. Study of significant oil and gas industry events, people, companies and stories that impacted the business and the world. (4 Hours)

Presentation. Presentation of a research project of a key issue in the oil and gas industry using the skills and information acquired in this class. (2 Hours)



Each course is designed for 3 – 5 students and consists of 30 hours of study with a presentation element at the end.

The goal of this course is to improve communication when working in the oil and gas industry and interacting with employees, mineral lessors, distributors and co-workers all while increasing use and terminology in English.



Intensive course | on the **first Monday** of every month starting October 2013

And moreover:

- Oil & Gas English for Managers
- Oil & Gas English for Specialists

Course Main advantages are:

1. **OIL & GAS TERMINOLOGY.** Our materials cover: Exploration and Production – Refining – Transportation – Marketing and Sales – Quality – Technical Issues – Oil and Gas Contracts and Agreements – Service and Feedstock Supply
2. Strong focus on **BUSINESS LANGUAGE** development, including:
Negotiations – Making presentations – Describing Economic and Technological Processes / Trends – Making Up a Technical Presentation – Reporting – Reviewing Inquiries and Getting Recommendations – Cross-cultural Communications and a Sense of Humour
3. Highly **INTERACTIVE APPROACH:** the participants are constantly involved in discussions, making up business dialogues, presentations and scenarios.

Our teachers are certified English language instructors with over 10 years of experience of training and working in the energy sector, all of them are native speakers of English.

The course targets those in pre-intermediate level or higher.



LANGUAGE
POINT

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